

POTTER COUNTY
COMMISSIONERS' COURT AGENDA
DECEMBER 22, 2016

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON THURSDAY, DECEMBER 22, 2016 at 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the December 12, 2016 Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of December 7, 2016 through December 14, 2016. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
4. **TREASURER'S REPORT:** To recognize the monthly Treasurer's Report [Jennings]
5. **TAX INCREMENT REINVESTMENT ZONE (TIRZ):** To hear a report on the TIRZ request associated with the Firestone Building, an adaptive reuse into residential units, located at 1004 S. Tyler Street. (Fawver, Murguia)
6. **NEIGHBORHOOD PLANNING PROGRAM:** (Addressing Disadvantaged Areas Initiative): To hear a report and make a recommendation on the North Heights Neighborhood Plan. [Fawver, Murguia]
7. **POTTER COUNTY BAIL BOND BOARD – DESIGNATION OF COUNTY COURT AT LAW MEMBER:** To designate the Potter County Court at Law judge who will serve on the board for 2017. [Tanner]
8. **RECOGNITION OF BOND:** To recognize the executed bond of the Purchasing Agent, Vickie Shelton, in accordance with LGC 262.011. [Shelton]
9. **ANNUAL LICENSE RENEWAL-SEXUALLY ORIENTED BUSINESS:** To recognize the license renewal from East Bay, Inc., pursuant to and as required by Potter County Sexually Oriented Business regulations. [Coil, Tanner]
10. **RENEWAL OF CONTRACT:** To consider and act upon the renewal of contracts:
 - A. FB#1099-14 HVAC maintenance /repair service, renew with Allen's Tri-State Mechanical, Inc., for the period of 2-1-17 through 1-31-18 as per bid contract;

B. FB#1098-14 Plumbing maintenance/repair service, renew with Allen's Tri-State Mechanical, Inc., for the period of 2-1-17 through 1-31-18 as per bid contract. [Shelton, Head]

11. **FORMAL PROPOSAL # 1135-16 AWARD:** To consider and act upon the award of Formal proposal #1135-16 Food Service for Detention Center to Five Star Correctional Services, contract beginning 2-11-17 for a three year contract, with the right to extend an additional (two) one year renewals. [Shelton, Thomas]
12. **VEHICLE TRANSFERS:** To consider and act upon the transfer of vehicles between various departments as follows:
 - A. PC#15842-2002 Ford Expedition ELT from District Attorney Office to Auction;
 - B. PC#20441-2011 Chevrolet Express Van from Sheriff's Office to Facilities;
 - C. PC #17559-2006 Ford Expedition from Facilities to District Attorney Office;
 - D. PC#21570-2014 Chevrolet 15 Passenger Van from Sheriff's office to Auction [Shelton]
13. **EQUIPMENT PURCHASE:** To consider and act upon the purchase of a Barracuda Load Balancer appliance in the amount of \$19,746.00 from CDW-G using DIR contract. [Patrick]
14. **AGENDA PROCEDURE:** To consider and act upon changing the procedure of the agenda and/or packet distribution. [Murguia]
15. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
16. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **Elections:**
 - i. The ending of the temporary position for Ingrid Briles as temporary deputy clerk effective December 6, 2016.
 - ii. The hiring of Monica Amador as part time deputy clerk as a replacement for Cassy Bledsoe effective December 8, 2016. [Huntley]

B. Road and Bridge

- i. The hiring of Josh Ray as maintenance mechanic as a replacement for Brandon Thompson effective December 14, 2016. [Ysaguirre]
- 17. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
- 18. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
- 19. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
- 20. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.

**NANCY TANNER
POTTER COUNTY JUDGE**